

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON JUNE 25, 2018**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:09 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Eric Aiken, Board President.

**Call
To
Order**

ROLL CALL

The following members answered roll call: Mr. Greg Ciambrone (arrived 6:50 p.m.), Ms. Margaret Erickson, Mrs. Amelia Francis, Mrs. Amy Hassa (arrived 6:35 p.m.), Mr. Derek Haye, Mr. James Higbee (arrived 6:50 p.m.), Mrs. Barbara Kupp, and Mr. Eric Aiken.

Absent: Mrs. Nanci Barr

Also Present: Mr. Frank Vogel, Superintendent
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary
Mr. Eric Goldstein, Solicitor

EXECUTIVE SESSION:

Motion by Mr. Aiken, seconded by Mr. Haye, to enter into Executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- CSA Evaluation
- Personnel Matters

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 60 minutes.

Voice Vote: All in favor (5-0-0)

The Board entered into Executive session at 6:10 p.m.

Mrs. Hassa entered Executive session at 6:35 p.m.

Mr. Ciambrone and Mr. Higbee entered the meeting at 6:50 p.m.

The Board resumed the regular session at 7:12 p.m.

Eric Aiken led the Pledge of Allegiance.

Pledge of Allegiance

Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

APPROVAL OF MINUTES

Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the regular and executive session minutes of the meeting of May 21, 2018, as per attachment Minutes-1.

Roll Call Vote: All in favor: Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (8-0-0)

CORRESPONDENCE

Mr. Aiken read thank you notes from Thelma Trego and Jane Barret thanking the Board for the gifts to honor their recent retirement. He also read a letter from a parent complimenting the district for the education their children have gained in the district.

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Ms. Erickson congratulated the students who have made the Academic Achievement lists and for all students who have improved during the year as a whole.

Mrs. Kupp complimented the staff for a job well done for this year's Eighth Grade Ceremony, as well as Award's Night.

Mrs. Hassa noted all of the accomplishments and end of year events held over the past month.

Mr. Aiken thanked the staff for another great school year. He also reminded the Board to complete the Board Self Evaluations before the next Board meeting in July

Mrs. Hassa also thanked the teachers who make out of pocket purchases for the students to make their year enjoyable.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. Dates to Remember

- a. July 4, 2018 – Schools Closed - Holiday
- b. July 30, 2018 – Board of Education Meeting – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)

Mr. Vogel wanted to point out to the Board the new cell phone policy that will be implemented during the 2018-2019 school year.

Mr. Vogel wanted to thank Mr. Gatto and Mrs. Dooner and all staff who took quick action to look after the student who ran out of the classroom and into the woods nearby. He also thanked the Hamilton Township Police Department for their assistance.

(B) Student Discipline Reports for the month of May, 2018, as per attachment XI-B.

Mays Landing, NJ
June 25, 2018

- (C) Registration/Transfer Statistics for the months of April and May, 2018, as per attachment XI-C.
- (D) Enrollment for the month of May, 2018, as per attachment XI-D.
- (E) Academic Achievement Lists for the 3rd Trimester Grades 2 through 5, as per attachment XI-E.

Presentation:

Pre-School Update Presentation
Given by: Colleen Bretones
Supervisor of Early Childhood Education

Presentation:

Mental Health Initiative Update
Given by: Jeff Wellington
Supervisor of Special Projects

Presentation:

Bond Referendum Finance
Given by: Tony Solimine, Esquire
McManimon, Scotland & Baumann, L.L.C.

Kevin Keenan of DCO Energy gave a brief update on the ESIP Program.

COMMITTEES AND RECOMMENDATIONS

- A. Instruction Committee (Curriculum and Policy):
Chairperson: Ms. Erickson

Motion by Ms. Erickson, seconded by Mrs. Hassa, to approve the following motions, as presented:

1. To adopt the attached curriculum for all three schools for the 2018-2019 school year, as per attachment Instruction-1.
2. To approve payment to the following certificated staff members to facilitate the Title One Parent Engagement Workshop (professional development) scheduled for May 23, 2018 (not to exceed 2.5 hours each) and to be paid at the hourly rate of \$31.15 an hour as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton

Township Education Association. This is funded through ESSA Title One Funds.

- Rachel Scott – Davies School
(previously approved on 5-21-18 as Rachel Robinson)
 - Virginia Dzialo – Davies School
3. To approve the Hamilton Township District NJQSAC Improvement Plan, as per attachment Instruction-3.
 4. To approve Grade Level, Department & House Chairpersons and Content Coordinators for the 2018-2019 school year, as per attachment Instruction-4.
 5. To approve staff members to complete Curriculum Instruction & Program Development at the hourly rate of \$39.00 during the summer (July & August) of 2018 (staff have been assigned various hours based on need and no one has been assigned more than a total of 40 hours; therefore, no one should exceed 40 hours for all areas of development combined). This rate is the identified rate for Curriculum Development in the 2016 – 2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds, as per attachment Instruction-5.
 6. To approve staff members to participate in Professional Development Workshops during the summer of 2018 ((as indicated on attachment; not to exceed 40 hours each) and to be paid at the hourly rate of \$24.51 as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds and proposed ESSA for FY2019, as per attachment-Instruction-6.

7. To approve staff members to participate in Professional Development Workshops during the summer of 2018, not to exceed 40 hours each and to be paid at the hourly rate of \$15.00. This is funded through local funds, as per attachment Instruction-7.
8. To approve to pay certificated staff members for providing Professional Development, not to exceed a total of 40 hours each and to be paid at the hourly rate of \$26.00 an hour for presenting and \$31.15 for preparation, as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association, as per attachment Instruction-8.
9. To approve to adopt "Link-It" a Data Warehousing, Assessment Solutions and Analytics Platform for implementation in grades K-8 in the 2018-2019 school year.

Roll Call Vote: All in favor #1, #2, #3, #5. #6. #7, #8 and #9: Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (8-0-0)

Seven in favor #4: Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Abstain: Mr. Ciambone (7-0-1)

FINANCE COMMITTEE - Chairperson: Mrs. Barr

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

Items #3 through #9 and #12 are for included for information.

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of May, 2018. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the

month of May, 2018, as per attachment Finance-1.

2. To approve the Board Secretary's Report for the period ending May 31, 2018. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of May 31, 2018 and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A 16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.
3. Interest Income for the month of May, 2018, as per attachment Finance-3.
4. Receipts for the month of May, 2018, as per attachment Finance-4.
5. Refunds for the month of May, 2018, as per attachment Finance-5.
6. Capital Reserve Interest for the month of May, 2018, as per attachment Finance-6.
7. Rental Income for the month of May, 2018, as per attachment Finance-7.
8. Miscellaneous Revenue for the month of May, 2018, as per attachment Finance-8.
9. The monthly Budget Summary Report for May, 2018 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.
10. To approve budget transfers in the amount of \$741,986.76, as per attachment Finance-10 and to do all account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.

11. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

12. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-12.

• 2017-2018	\$ 916,104.83
• 2018-2019	\$2,876,474.89

13. To approve the following bills and payroll in the total amount of \$4,647,642.96, as per attachment Finance-13, and to authorize additional payments for the current fiscal year with the Board confirmation at the next regular meeting.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund/Payroll	223,357.32
11	Current Expense	1,620,024.65
11	Current Expense/Payroll	2,365,987.35
20	Special Revenue	92,044.48
20	Special Revenue/Payroll	106,056.77
50	Cafeteria	204,587.51
50	Kids' Corner	24,729.92
50	Community Education	10,809.99
50	Camp Blue Star	44.97

14. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2017-2018 school year, as per attachment Finance-14.

15. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Y.A.L.E. School East (receiving district), for one student for the 2017-2018 ESY school year, for 30 days, with a total cost of \$9,349.00 and 30 days for a

one-to-one aide, for a total cost of \$5,700.00.

16. To approve a Tuition Contract between the Pleasantville Board of Education (sending district) and the Hamilton Township Board of Education (receiving district), for one multiply disabled foster student for the 2017-2018 school year beginning September 7, 2017 through May 14, 2018, at a rate of \$236.80/per diem, for 151 days, for a total cost of \$35,756.80, plus speech, counseling services and transportation.
17. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and the Ewing Board of Education (receiving district), for one foster student (placed by NJ Mentor), for the period March 5, 2018 through May 30, 2018, (55 days), at a rate of \$178.94/per diem, for a total cost of \$9,841.70.
18. To approve an Itinerant Services Agreement between the Hamilton Township Board of Education and the Atlantic County Special Services School District for the 2018-2019 school year, as per attachment Finance-18.

Roll Call Vote: All in favor: Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken.
(8-0-0)

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

19. To approve an Itinerant Services Agreement between the Hamilton Township Board of Education and the Cape May County Special Services School District for the 2018-2019 school year, as per attachment Finance-19.
20. To approve Agreement between the Hamilton Township School District and Bayada Home Health Care, Inc., to provide in school basic nursing services for the 2018-2019 school year

beginning July 1, 2018 through June 30, 2019 at a cost of \$55.00/hour for RN services, as per attachment Finance-20.

21. To approve an Extraordinary Unspecifiable Contract for the 2018-2019 school year with CM3 Building Solutions– for environmental controls at the Hess, Davies and Shaner schools in the amounts as follows (attachment Finance-21):
 - Hess School - \$18,012.00 (invoiced monthly at \$1,501.00)
 - Shaner School – \$19,128.00 (invoiced monthly at \$1,594.00)
 - Davies School - \$22,656.00 (invoiced monthly at \$1,888.00)
22. To approve two Contracts between Bayada Home Health Care, Inc. and the Hamilton Township Board of Education for in-school nursing services for two students for the period July 1, 2018 through June 30, 2019, at a rate of \$55.00/hour for RN services and \$45.00/hour for LPN services.
23. To approve a Contract with Duff and Phelps, LLC, in the amount of \$1,250.00 to update fixed asset ledger for accounting and financial reporting as of June 30, 2018, as per attachment Finance-23.
24. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Bancroft (receiving district), for one student for the 2017-2018 school year, beginning April 9, 2018 through June 30, 2018, for a total of 51 days, at a rate of \$287.81/per diem, for a total cost of \$14,678.31.
25. To approve two Tuition Contracts between the Hamilton Township Board of Education (sending district) and Coastal Learning Center Atlantic Corp., for two students for the 2018-

2019 school year, including ESY, at the rate of \$276.95/per diem for 217 days, for a total cost of \$60,098.15 per student.

26. To approve an extension to the agreement with Monmouth-Ocean Educational Services Commission (MOESC) to provide 192/193 services to non-public students for the 2018-2019 school year.
27. To approve an Instructional Services Agreement with Monmouth-Ocean Educational Services commission for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities for the 2018-2019 school year, as per attachment Finance-27.
28. To approve an Agreement with Monmouth-Ocean Educational Services Commission to provide Chapter 226 nursing services to non-public students for the 2018-2019 school year in an amount not to exceed state funding for fiscal year 2018, as attachment Finance-28.

Roll Call Vote: All in favor: Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken.
(8-0-0)

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

29. To accept funds in the amount of \$2,500.00 for the Davies School participation in the Hamilton Mall's School Spirit Challenge. Davies School came in second place.
30. To accept funds in the amount of \$100.00 for the Shaner School for the AtlantiCare's Turn Your School Wellness into Health Program for the 2017-2018 school year.
31. To approve a Software License Agreement between Advanced Assessment Systems, Inc. (d/b/a LinkIt!) for the period July 1, 2018

through June 30, 2019 for a total amount of \$49,813.00, as per attachment Finance-31.

32. To approve participation in the Middlesex Regional Educational Services Commission's Cooperative Pricing System for the 2018-2019 school year.
33. To approve participation in the Atlantic County Cooperative Purchasing Program for the 2018-2019 school year.
34. To approve participation in the Hunterdon County Educational Services Commission's Cooperative Purchasing Program for the 2018-2019 school year.
35. To approve participation in the Camden County Educational Services Commission's Cooperative Purchasing Program for the 2018-2019 school year.
36. To approve Resolution # 127 directing the distribution of the Hamilton Township School District net returned surplus funds held in trust by the Atlantic & Cape May Counties Association of School Business Officials JIF, as per attachment Finance-36.
37. To accept the Federal FY2019 (School Year 2018-2019) IDEA Grant Funds as indicated below:

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basic	\$752,652.00	\$33,117.00	\$785,769.00
IDEA-Preschool	<u>32,588.00</u>	<u>0.00</u>	<u>32,588.00</u>
	\$785,240.00	\$33,117.00	\$818,357.00

38. To accept the Federal FY2019 (School Year 2018-2019) Elementary and Secondary Education Act (ESEA) Grant Funds as indicated below:

<u>Title</u>	<u>Title Description</u>	<u>FY19 Total (includes NP)</u>
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	Title I	Basic Skills	\$576,000.00
	Title IIA	Highly Qualified Teachers Professional Development Class Size Reduction	106,255.00
	Title III	English Language Learners	14,328.00
	Title IV	Student Support and Academic Enrichment Program	<u>34,699.00</u>
		Total:	\$731,282.00
39.	To approve Resolution #128 to Transfer to Debt Service for the 2018-2019 school year, as per attachment-Finance-39.		
40.	To approve Resolution #129 to Transfer of Current Year Surplus to Reserve for the 2018-2019 school year, as per attachment Finance-40.		
41.	To approve an Agreement with Flett Exchange for the sale of 420 Solar Renewable Energy Credits (SREC's) at a price of \$230.00/each for a total of \$96,600.00.		
42.	To approve Hamilton Township Board of Education's participation in the State Health Benefits Program for the 2018-2019 school year.		
43.	To approve EyeMed as the district's eye care provider for the period July 1, 2018 through June 30, 2020, as per attachment Finance-43.		
44.	To approve Horizon Blue Cross Blue Shield of New Jersey as the district's dental insurance provider for the period July 1, 2017 through June 30, 2019 with no increase from the 2017-2018 school year		

45. To approve an Agreement to participate in the Alliance for Competitive Telecommunications (ACT) with the Educational Services Commission of New Jersey (ESCNJ), and the New Jersey Association of School Business Officials (NJASBO) for the period July 1, 2018 through June 30, 2019.
46. To approve and submit the FY2019 (School Year 2018-2019) IDEA Grant Budget Application, as per attachment Finance-46.
47. To renew the contract with Cream-O-Land for milk for the 2018-2019 school year with no increase in cost from the previous year, as per attachment Finance-47.
48. To renew the contract with Lucca's Bakery for bread and rolls for the 2018-2019 school year with the only increase in cost to hotdog and hamburger rolls from \$1.40 to \$1.50, as per attachment Finance-48.
49. To renew the agreement with South Jersey Paper Products and US Foods for the 2018-2019 school year for food service paper products, as per attachment Finance-49.
50. To approve Agreement with Paul's Commodity Hauling, Inc. for the 2018-2019 school year to haul state commodities from Safeway Cold Storage to the Hamilton Township School District, as per attachment Finance-50.
51. To approve Bimbo Bakeries for bread and rolls for the 2018-2019 school year, as per attachment Finance-51.
52. To approve a Contract between the Hamilton Township School District and Stockton University Speech and Hearing Clinic to provide speech-language services to the District on an as needed basis, as per

attachment Finance-52.

53. To approve parent transportation contracts to transport one student as follows:
- ESY from July 9, 2018 through August 9, 2018 (24 days) at a cost of \$2,280.00 (\$95.00/per diem)
 - 2018-2019 school year September 6, 2018 through June 13, 2019 (180 days) at a cost of \$17,200.00 (\$95.00/per diem)
54. To approve to submit the FY2019 (school year 2018-2019) Elementary and Secondary Education Act (ESEA) Grant Application, as per attachment Finance-54.
55. To amend the Agreement between the Hamilton Township Public Schools and Panorama to extend the Contract date to June 1, 2019 with no additional fees, as per attachment Finance-55.
56. To approve and Agreement between the Hamilton Township Board of Education and the law firm of Adams Gutierrez & Lattiboudere, LLC as the district's labor relations consulting firm for the 2018-2019 school year, as per attachment Finance-56.

Roll Call Vote: All in favor: Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (8-0-0)

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motion, as presented:

57. To approve Resolution #132 providing for a special school election to be held on October 2, 2018 for consideration of a Bond proposal by the legally qualified voters of the school district, as per attachment -Finance-57.

Roll Call Vote: All in favor: Mr. Ciambrone,

Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr.
Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken.
(8-0-0)

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

58. To approve Resolution #130 approving free meals for Pineland Learning Center, Inc. for the 2018-2019 school year, as per attachment Finance-58.
59. To approve Resolution #131 approving free meals for YALE School for the 2018-2019 school year, as per attachment Finance-59.
60. To approve Anne-Marie Fala, Business Administrator, to make payments between Board meetings, on behalf of the Board of Education, when such payments ensure the health and safety of students and staff or ensure orderly operation of the school for 2018-2019.
61. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and the Absecon Board of Education (receiving district) for one homeless student for the period November 29, 2017 through June 22, 2018 (127 days), at a cost of \$55.82/per diem for a total cost of \$7,088.72.
62. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and the Absecon Board of Education (receiving district) for one homeless student for the period November 29, 2017 through June 22, 2018 (127 days), at a cost of \$67.80/per diem for a total cost of \$8,610.60.

Roll Call Vote: Seven in favor: Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. Abstain: Mr. Ciambone (7-0-1)

Administration Committee (Personnel and Discipline):
Chairperson: Mrs. Kupp

Motion by Mrs. Kupp, seconded by Ms. Erickson, to approve the following motions, as presented:

1. To accept a resignation notice from Linda DeShields, Hess School Food Service worker dated May 31, 2018 with her last day of employment to be June 30, 2018, as per attachment Administration.
2. To approve homebound instruction for the 2017-2018 school year, as per attachment Administration -2.
3. To approve fieldwork placements for the 2018-2019 school year, as per attachment Administration -3.
4. To approve unpaid leaves of absence for the following:
 - Denise Greenberg, Board Office Administrative Secretary, ½ day on May 24, 2018
 - Kimberly Smith, Hess School Teacher, November 21, 2018
 - Susan Pelligrino, Hess School Paraprofessional, ½ day on May 22, 2018
 - Deborah Kurtz, Hess School Paraprofessional, September 21, 2018 to October 2, 2018
 - Ericka Pitman, Davies School teacher, ½ day on May 24, 2018
5. To approve the Read 180/System 44 District Coordinator Job Description, as per attachment Administration-5.
6. To approve lateral moves for the 2018-2019 school year, as per attachment Administration-6.

7. To approve salary corrections for the 2018-2019 school year, as per attachment Administration-7.
8. To approve an employment Contract for Anne-Marie Fala, School Business Administrator for the 2018-2019 school year, as per attachment Administration-8.
9. To accept a resignation notice from Christina Lyons, Hess School Paraprofessional, dated June 4, 2018 with her last day of employment to be June 30, 2018, as per attachment Administration-9.
10. To approve Pre-K Grant staff transfers from Shaner School to Hess School for the 2018-2019 school year as follows:
 - Andrea Russomanno – Teacher
 - Jessica Lewis – Paraprofessional
 - Allison Bagstrom – Paraprofessional
11. To accept a resignation notice from Kelly Rupert, Davies Teacher, dated June 7, 2018 with her last day of employment to be June 30, 2018, as per attachment Administration-11.

Roll Call Vote: All in favor #1 through #6 and #8 through #11: Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (8-0-0)

Seven in favor #7: Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Nay: Mr. Ciambrone: (7-1-0)

Motion by Mrs. Kupp, seconded by Ms. Erickson, to approve the following motions, as presented:

12. To re-activate the following Position Control #'s for the 2018-2019 school year:
 - PT Paraprofessional/Lifeguard –

24.04.11 BEX

- PT Paraprofessional/Library – 24.04.11
BEW

13. To accept a resignation notice from Cinthya Castillo, Shaner School Paraprofessional, dated June 13, 2018 with her last day of employment to be June 30, 2018, as per attachment Administration-13.
14. To approve the disposal of the following books that are no longer of use to the district:
 - A World of Images
 - Art in Your World
 - Academic American Encyclopedias by Groller

Roll Call Vote: All in favor: Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mr. Aiken.
(8-0-0)

Motion by Mrs. Kupp, seconded by Ms. Erickson, to approve the following motions, as presented:

15. To approve Dymir Tatem as a full-time, 10 month Shaner School Social Worker for the 2018-2019 school year, M.A., Step 1, with a total annual salary of \$55,310.00, as per attachment Administration-15.

Roll Call Vote: All in favor: Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mr. Aiken. (8-0-0)

Motion by Mrs. Kupp, seconded by Ms. Erickson, to approve the following motions, as presented:

16. To approve the following Special Education Extended School Year staff:
 - Laura Aleszczyk as a substitute teacher for ESY at the rate of \$49.60/hour

17. To accept a resignation notice from David Gatto, Hess School teacher, dated June 13, 2018 with his last day of employment to be June 30, 2018, as per attachment Administration-17.
18. To approve payment of a six month health waiver to Anne-Marie Fala in the amount of \$2500.00., as per attachment Administration-18.
19. To accept a resignation notice from Kelly Van Laeys, Hess School teacher, dated June 12, 2018 with her last day of employment to be June 30, 2018, as per attachment Administration-19.
20. To approve Heather McGinty to complete PIRT Specialist responsibilities relative to the possibility of Preschool Expansion during the summer of 2018 (not to exceed 5 days) and to be paid at her per diem rate.
21. To approve Kristine Raymer as a full-time, 10 month Davies School Psychologist for the period September 1, 2018 through June 30, 2019, M.A. +30, Step 2, with a total annual salary of \$58,005.00, as per attachment Administration-21.
22. To approve Catherine Anema as a full-time, 10 month Hess School Social Worker for the period September 1, 2018 through June 30, 2019, M.A., Step 1, with a total annual salary of \$55,310.00, as per attachment Administration-22.
23. To approve Kelsey Jean Thompson as a full-time, 10 month Hess School Learning Disabilities Teacher Consultant for the period September 1, 2018 through June 30, 2019, M.A., Step 5, with a total annual salary of \$56,589.00, as per attachment Administration-23.

Ms. Thompson is a replacement for
Thelma Trego.

24. To approve a maternity leave of absence for Laura Jenner, Davies School teacher. Mrs. Jenner is requesting to use sick time from October 1, 2018 through January 9, 2019, and maternity leave from January 10, 2019 through April 5, 2019 with a return to work date of April 8, 2019, as per attachment Administration-24.
25. To approve Sarah Platt as a full-time, 10 month Hess School ELA Technology Integration Coach for the period September 1, 2018 through June 30, 2019, M.A., Step 7, with a total annual salary of \$57,228.00, as per attachment Administration-25.
26. To approve a maternity leave of absence for Lauren Baglivo, Davies School teacher. Mrs. Baglivo is requesting to use sick time from September 4, 2018 through September 7, 2018, and Federal Family Medical Leave of Absence from September 10, 2018 through December 7, 2018 with a return to work date of December 10, 2018, as per attachment Administration-26.
27. To approve the following 2018 Camp Blue Star and Summer Swim Staff:
 - Tracy Torres - Nurse at the rate of \$150/day or \$75/half day
 - Laura Christman - Nurse at the rate of \$150/day or \$75/half day
 - Audrey Wilson - Camp Counselor - \$14/hour
 - Rebecca Yaffee - Camp Counselor - \$14/hour
 - Joseph Fraone - Lifeguard - \$14/hour
 - Kaitlyn Stollenwerk - Lifeguard -

- \$12/hour
 - Jordan Callahan – Lifeguard - \$13/hour
 - Sadie Crispell – Lifeguard - \$12/hour
- 28. To approve Megan Sherman as a full-time, 10 month Hess School Guidance Counselor for the period September 1, 2018 through June 30, 2019, M.A., Step 1, with a total annual salary of \$55,310.00, as per attachment Administration-28.
- 29. To terminate the employment of Matthew Montelpare, Hess School Maintenance worker effective June 30, 2018.

Roll Call Vote: All in favor: Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mr. Aiken. (8-0-0)

Motion by Mrs. Kupp, seconded by Ms. Erickson, to approve the following motions, as presented:

- 30. To approve additional carryover vacation for the following individuals for the 2018-2019:
 - Stephanie Wroniuk, Davies School Vice Principal – 2 days
 - Ian Nelson, Facilities Supervisor – 4 days
 - Marylynn Stecher, Supervisor Child Study Team and Special Education – 1.5 days
- 31. To approve an extension to a Family Medical Leave for Andrew Castellano, Hess School Paraprofessional from May 29, 2018 through the end of the school year.

Previously approved on April 30, 2018.

32. To approve a maternity leave of absence for Heather Giglio, Hess School teacher. Mrs. Giglio is requesting to use sick days from September 4, 2018 through October 30, 2018 and New Jersey Family Leave from October 31, 2018 through December 22, 2018, with a return to work date of January 2, 2019, as per attachment Administration-32.
33. To approve Jessica Goldstein as a part-time, 10 month district Occupational Therapist for the period September 1, 2018 through June 30, 2019, M.A. +30, Step 11, with a total annual salary of \$64,088.00, pro-rated one day per week (per diem rate of \$346.42, as per attachment Administration-33.
34. To approve Debra Carmody as a full-time, 10 month Shaner School Kindergarten Coach for the period September 1, 2018 through June 30, 2019, M.A., Step 16, with a salary of \$84,478.00, plus \$1,267.00 (1.5%) longevity for a total salary of \$85,745.00, as per attachment Administration-34.
35. To accept a resignation notice from Kimberly Mattina, Technology Integration Coach dated June 19, 2018 with her last day of employment to be June 30, 2018, as per attachment Administration-35.
36. To approve Emily Murphy as a full-time, 10 month Shaner School teacher for the period September 1, 2018 through June 30, 2019, B.A., Step 4, with a total annual salary of \$52,810.00, as per attachment Administration-36.
37. To accept a resignation notice from Mylee Perez, Davies School secretary dated June 20, 2018 with her last day of employment to be July 20, 2018, as per attachment Administration-37.

38. To approve a maternity leave of absence for Rachel Fifer, Davies School teacher. Mrs. Fifer is requesting to use sick days from October 22, 2018 through November 19, 2018 and NJ Family Leave from November 20, 2018 through December 21, 2018, with a return to work date of January 2, 2019, as per attachment Administration-38.
39. To approve the following cooks for Special Education ESY:
 - Colleen Csaszar – Cook – 25.92/hour (\$23.52 + \$2.40)
 - Tammy Pearl – Substitute Cook - \$25.92/hour (23.52 + \$2.40)
 - Valerie Styer – Substitute Cook - \$25.32/hour (\$23.52 + \$1.80)
40. To approve the following Job Descriptions, as per attachment Administration-40:
 - Indoor Air Quality Coordinator
 - Non-Public Aid in Lieu of Transportation Coordinator
41. To approve the following summer Custodial staff at the rate of \$10.00/hour beginning June 26, 2018:
 - Therese Mesidore
 - Mark Miller
 - Diana Suarez
 - Kenya Long
 - Valerie Styer
42. To approve the following staff members to make home visits as per the Preschool Expansion Grant requirements during the summer of 2018, (not to exceed 6 hours each) and be paid at the Curriculum Development rate of \$39.00/hour:

- Laurie Derringer
- Ann Bucknam
- Heather McGinty
- Natalie James
- Jennifer Christiano
- Andrea Russomanno

43. To approve Laurie Derringer to complete Master Teacher responsibilities relative to the KEA and Preschool Expansion Grant during the summer of 2018 (not to exceed 15 days) and to be paid at her per diem rate as indicated in the 2016-2020 Agreement between Hamilton Township BOE and the HTEA.

Roll Call Vote: All in favor: Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mr. Aiken. (8-0-0)

OPERATIONS COMMITTEE (Facilities and Transportation):
Chairperson: Mr. Ciambrone

The following has been included as an informational item:

1. School Bus Emergency Evacuation Drill Reports for the Davies, Hess and Shaner Schools, as per attachment Operations-1.

RESOLUTIONS

None

SOLICITOR'S REPORT

Mr. Goldstein updated the Board on the Supreme Court decision on sending an employee a RICE notice. There are certain cases when an employee can be discussed without them being sent a notice.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

None

Mays Landing, NJ
June 25, 2018

Mr. Ciambrone, Mr. Haye, and Mr. Higbee left the meeting at 9:39 p.m.

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Ms. Erickson, to enter into Executive session:
Voice Vote: All in favor: 5-0-0

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Personnel Matters

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session.
Further resolved that the Board will be in executive session for approximately 60 minutes.

The Board entered into executive session at 9:40 p.m.

The Board resumed the regular session at 10:30 p.m..

ADJOURNMENT

Motion by Mr. Aiken, seconded by Mrs. Hassa to adjourn the meeting.

Voice Vote: All in favor: (5-0-0)

The Hamilton Township Board of Education meeting adjourned at 10:31 p.m.

Anne-Marie Fala
School Business Administrator/Board Secretary